



BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

David DeVoy
Chairman
Sanbornton

Hunter Taylor
Vice-Chairman
Alton

Richard Burchell
Clerk
Gilmanton

Commission Meeting Minutes October 19, 2016

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

Minutes: M/Taylor, S/Burchell to approve the minutes of 10/3/16. Unanimous. **Motion passed.**

Calendar: The calendar was reviewed.

Ratification of Documents Previously Signed: M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

Document Date	Document
10/3/2016	Prime time contract
10/3/2016	Transfer Request 2016.38-2016.43
10/6/2016	Payroll & A/P Manifest
10/12/2016	Authorization for VAWA grant
10/12/2016	Payroll & A/P Manifest

Request to waive recruiting process-Corrections: M/Taylor, S/Burchell to approve Superintendent Gray's request to waive the recruiting process. Unanimous. **Motion passed.**

Contracted cleaning services-Facilities Manager: Facilities Manager Dustin Muzzey requested a transfer to cover the cost of a contracted cleaning service in place of the vacant 16 hours position he has. M/Taylor, S/Burchell to approve transfer request 2016.50. Unanimous. **Motion passed.**

Nursing Staff incentive program-Shelley Richardson: Nursing Home Administrator in Training Shelley Richardson requested approval to offer an incentive to full-time nursing staff that work an additional 8 hour shift once a week for 4 weeks. M/Taylor, S/Burchell to approve the Nursing Staff Incentive. Unanimous. **Motion passed.**

How to keep Belknap County seniors at home longer: Commissioner Taylor spoke of a study group he would like to head up to keep seniors at home longer. He stated it could develop into a savings for the County. M/DeVoy, S/Taylor to approve the study group on keeping seniors in their home longer. 2-1 Burchell opposed. **Motion passed.**

Transfer Requests: The Commissioners reviewed and discussed each of the transfers. The following motions were made and passed:

1. #2016.45 M/Burchell, S/Taylor. Unanimous.
2. #2016.46 M/Taylor, S/Burchell. Unanimous.
3. #2016.47 M/Taylor, S/Burchell. Unanimous.
4. #2016.48 M/Taylor, S/Burchell. Unanimous.
5. #2016.49 M/Burchell, S/Taylor. Unanimous.
6. #2016.51 M/Taylor, S/Burchell. Unanimous.

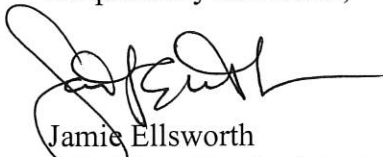
Budget Review: The budget was reviewed.

Other: There was a discussion on the review of managerial policies the Department of Justice is completing.

Public Comment: There were no public comments.

Adjourn: M/Taylor, S/Burchell to adjourn the meeting at 10:00am.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant